



Baird & Co.
Bullion Merchants
Est. London 1967

Account Opening Form

Retail Account

On-Boarded By:

To be completed by Baird & Co. staff only

Baird & Co Ltd, PO Box 71581, London, E6 9NF • Tel: 02074741000 • Fax: 02075402991 • www.bairdmint.com

I / We confirm that I/We wish to open a metal account in Company/Legal Entity name with Baird & Co. Ltd. and enclose documentation as requested.
I/We agree to the terms and conditions as advised (available at www.bairdmint.com).

(tick box)

SECTION 1

Company Details:

Date:

/ /

Type:

Ltd

Sole Trader

Partnership

Other

Registered Name:

Trading Name:

if different from above

Company Registration Number:

Date of Incorporation:

/ /

VAT Registered:

Yes / No

VAT Number: if applicable

Telephone:

E-mail:

Address:

Post Code:

Bank Account Details:

Bank/Building Society:

Address:

where account is held

Post Code:

Sort Code:

Account number:

Account name/s:

(as appears on statements)

SECTION 2

Persons Owning Over 25% Equity of Company from Section 1

Name:

Address:

if different from the company
address please supply

Post Code:

Date of Birth:

Telephone no:

E-mail:

Percentage of Shareholding:

Signature:

Name:

Address:

if different from the company
address please supply

Post Code:

Date of Birth:

Telephone no:

E-mail:

Percentage of Shareholding:

Signature:

Name:

Address:

if different from the company
address please supply

Post Code:

Date of Birth:

Telephone no:

E-mail:

Percentage of Shareholding:

Signature:

The above signing acts as agreement to opening an account with Baird & Co. Ltd, in addition to confirming the agreement to our Terms & Conditions along with your understanding & consent to the Data Collection as noted in the accompanying Confidentiality & Data Protection Agreement. Both of which can also be found at www.bairdmint.com

SECTION 3

Verification Details

For basic due diligence, we accept scanned or photocopied documents. We may be obliged to apply enhanced due diligence procedures and may require sight of original documents or certified copies plus a face to face meeting along with additional information if required.

We will notify you if this is the case prior to any transaction being completed.

**PLEASE PROVIDE ONE PHOTOGRAPHIC IDENTIFICATION AND ONE PROOF OF ADDRESS
FOR ALL INDIVIDUAL/S NAMED IN SECTION 2**

Photo Identification:

- Driving license
- Passport
- Firearms License (with photo)
- Other Government Issued ID (e.g. EU/EEA Member State Identity Photocard, national Identity Photocard)

Proof of Address: (under 6 months old)

- Utility Bill
- Bank Statement
- Copy of Electoral Register
- Information held by reference agencies (eg. Experian or Equifax)
- Driving License (If not already used as proof of identification)
- Government issued document (e.g. HMRC Letter, TV License, Vehicle Tax Renewal)

If VAT registered, please provide a copy

SECTION 4

Additional Information

Nature of Business: Jeweller Retail Store Other (Please specify below:)

Source of Metal Individuals Jewellers Industrial Waste Other (Please specify below:)

Tick as many as apply

Anticipated number of transactions (per annum): 1 - 5 6 - 15 15 +

Anticipated transaction size: £0 - 2.5k £2.5 - 10k £10 - 25k £100k +

Confidentiality and Data Protection Agreement

Before providing us with any information relating to either yourself &/or other identifiable living individuals in connection with this Agreement, you should be aware of & provide the following information to all other identifiable living individuals whose data is to be supplied.

- (a) The categories of personal data that you are providing to us;
- (b) Our identity, and that you/they can contact our data protection officer at dataprotection@bairdmint.com or via post at our address: Data Protection Officer, Data Protection, PO Box 71581, London, E6 9NF.
- (c) That we may process received personal data as data controller for the purposes of:
 - (i) administering and operating your account;
 - (ii) complying with applicable regulations;
 - (iii) our legitimate interests, particularly in the course of the operational support and development of our business, including to evaluate customer service, efficiency and cost, as well as risk management purposes;
 - (iv) carrying out credit, money laundering and conflict checks for the prevention of fraud and financial crime;
 - (v) exercising and defending our legal rights anywhere in the world;
 - (vi) complying with legal and regulatory requests made to us anywhere in the world;
 - (vii) reporting to and/or being audited by, national and international regulators and complying with court orders associated with us.
- (d) That this processing is permitted by applicable data protection law because it is
 - (i) Necessary for the purposes of our legitimate interests in pursuing the purposes set out above (which are overridden by prejudice to the relevant individuals' privacy); and/or
 - (ii) In certain cases necessary so that we can comply with applicable regulations;

(e) That we may disclose received personal data to persons in the categories identified in (c) above and from (f) - (i) below;

(f) That this may involve transfer of received personal data to any country, including countries outside the European Economic Area, but that in those cases, except where the relevant country has been determined to ensure an adequate level of data protection by the European Commission or we need to make the transfer in order to perform a contract concluded in the interests of the relevant individual, we will ensure the transferred personal data is protected by a data transfer agreement. You may obtain further details of these transfers and agreements by contacting our Data Protection officer at dataprotection@bairdmint.com

(g) That we will retain received personal data for a minimum of 5 years to meet legal, regulatory and business requirements. Retention periods may be extended if we are required to preserve personal data in connection with litigation, investigations and proceedings; and

(h) That you/they have rights of access to, and rectification or erasure of, received personal data and restriction or objection to its processing, which you/they can exercise by contacting us (see paragraph (b) above) excluding circumstances denoted in section (g); and

(i) Can lodge complaints about our processing of received personal data with the Office of the Information Commissioner (www.ico.org.uk)

We do not accept or make third party payments



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London E6 9NF
www.bairdmint.com
Company Registration No:
2269558